

**DISTRICT 5960 AWARDS CHECKLIST**

**ITEMS DUE BY MARCH 31, 2025**

**AWARD CATEGORY: CLUB SERVICE ADMINISTRATION**

Rotary Club of: \_\_\_\_\_

Club Division:  Large Club  Medium Club  Small

Club Check for each item completed. Starred items are required for recognition.

- ★ Identified Club Membership Chair/Team and a specific plan/strategy to attract/retain members
- ★ Participated in One Summit, Midterm, and President Elect Training
- ★ Invited and engaged the Assistant Governor in a board meeting, special club event or service project/activity
- ★ Completed a significant, visible project in the local community in one of the seven Rotary areas of focus
- ★ Enter at least three Goals in Rotary Club Central (Membership, Foundation, and Public Image recommended but not required)

To qualify for **SILVER** Recognition Status, list at least three additional items.

- Creating, created and/or updated a Strategic plan/visioning for the Club.
- Conducted at least three Club assemblies.
- Have a structured Team or other method for coordinating meeting speakers
- Club Board reviewed/updated Club Bylaws and reported findings to the Club
- Held at least three Fellowship activities (fun event!!)
- Hosted a membership recruitment social event
- Held a Club fundraising event
- Created/updated and utilized a club membership directory (printed or electronic)
- Hosted a new member orientation session
- Informed members and them to join the Rotary Action Group for Peace
- Hosted Eight Positive Pillars of Peace presentation / considered follow up action
- Hosted a speaker at the Club to inform members about human trafficking.
- All new members recruited/assigned to work on a specific team, committee or project
- New member info added to RI database within one month of Board membership approval
- Have at least one club member registered for RI International Convention by March 31, 2025
- Sponsored the charter of a new Rotary club and/or a Companion/Satellite Club

- Participated in a multi-club social event, service project fundraiser fellowship, networking or other event (excluding a membership meeting)
- Club member active in a role at the district level or beyond
- Club has identified a Diversity, Equity, Inclusion and Belonging (DEIB) champion and/or created a DEIB Team
- Club has identified an End Human Trafficking Champion/Team and/or worked with another local organization to work to end human trafficking.
- Club explored and implemented alternate models of membership—corporate, spouse/partner, service only, etc.
- Have at least one member registered for the 2025 Make Peace Visible International Conference hosted by District 5960

**To Qualify for GOLD Recognition Status:**

- **Small Clubs** list at least Three additional items

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

- **Medium Clubs** list at least Four additional items

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

- **Large Clubs** list at least Five additional items.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_